

10th February 2026

An ORDINARY MEETING of Sheringham Town Council will take place on **Tuesday 17th February 2026** at Sheringham Community Centre at **7.00pm** and the following business will be transacted. All Members are summoned to attend. Members of the press and public are welcome.

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Michelle Barron

AGENDA

1.	APOLOGIES To receive and approve apologies and reasons for absence.
2.	DECLARATIONS OF INTEREST and DISPENSATIONS With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their Register of Interests as required. The Clerk has received and approved dispensation requests for all Councillors.
3.	APPROVAL OF MINUTES a) To approve and sign the minutes of the ordinary meeting of Full Council held on Tuesday 20 th January 2026 as a true and accurate record.
4.	OPEN MEETING Public participation: Members of the public will be invited to speak and/or question the Town Council on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.
5.	MAYORS REPORT To receive a report from Cllr Brisbane.
6.	GRANT APPLICATION To consider a Grant Application from the organisation Playing for Cake, for the sum of £1,725
7.	REPORTS FROM COUNTY AND DISTRICT COUNCILLORS To receive reports from County and District Councillors.
8.	COMMITTEE, WORKING GROUP MEETINGS, TASK & FINISH GROUPS AND NOMINATED REPRESENTATIVES ON OUTSIDE ORGANISATIONS a) No Task and Finish Group or Working Group reports were received in advance of the meeting. The Clerk to provide an update on the process going forward. b) To receive updates from representatives of outside organisations.

9.	FINANCE AND ACCOUNTS a) To consider and approve the invoices for payment. b) To note the invoices approved for payment outside of the meeting by the Clerk using delegated powers. c) To note the direct debit and debit card payment listings. d) To note the current bank balances and investment position.
10.	RESOLUTION TRACKER To receive a briefing on the new Action Tracker for Sheringham Town Councillors and officers.
11.	POLICIES a) To consider and approve the revised Standing Orders for Sheringham Town Council. b) To consider and approve the revised Financial Regulations for Sheringham Town Council
12.	DATA PROTECTION & HEALTH AND SAFETY To note the Data Protection update. A Health and Safety Update will be provided at the March meeting.
13.	OTTERNDORF GREEN a) To receive and consider feedback from the Clerk and Cllr Brisbane following the resolution made at the extraordinary meeting on 15th January 2026: <i>That Councillor Brisbane and The Town Clerk take forward and explore the designs, liaising with NNR, Save our Shelter, other stakeholders and professionals as required, and bring feedback on feasibility and costs to Sheringham Town Council for consideration as soon as possible.</i>
14.	COUNCILLOR VACANCY To note that Councillor Pegnall has ceased to be a councillor after a long period of non-attendance. Electoral services have been informed, and the vacancy advertised.
15.	COUNCILLOR CO-OPTION To consider co-option of the following applicants in accordance with the STC co-option policy. a) Miss Amanda Sellick b) Mr Robert Jackson
16.	COUNCILLOR CO-OPTION TO STC COMMITTEES a) To consider a request from Cllr Ian Kime to join the Assets Committee. b) To consider a request from Cllr Ralph Smith to join the Assets Committee. c) To consider a request from Cllr Langsdon to join the Sports Provision Advisory Board following the resignation of Jeremy Stubbs.
17.	DATE OF NEXT MEETING The date of the next Full Council meeting is currently scheduled for Tuesday 17 th March 2026.